ITA GRANTS CAN BE USED AGAINST ANY COURSE

TRAINING SPECIALISTS IN LGV, ADR, FORKLIFT, PCV AND CONSTRUCTION PLANT/CRANE

CPC COURSES MON-FRI (ONE WEEK BLOCK)
or INDIVIDUAL DAYS, EVEN FIVE CONSECUTIVE SATURDAYS
also
MODERN APPRENTICESHIP COURSES
LGV OR PLANT/CRANE FUNDING AVAILABLE

www.ritchiestraining.co.uk

HOBDEN STREET, GLASGOW G21 4AQ
TEL: 0141 557 2212
Training “At its Best”

Are you looking for a new career?

Equip yourself for the new life that lies ahead.

Let us train you and make sure you have the best skills required to start your new life.

*Ritchie’s Training Centre was established as a limited company in 1983 by Walter Ritchie*

Scottish Rewards Winner: Road Haulage Personality of the Year 2003
Scottish Rewards Winner: Industry Lifetime Achievement Award 2011

Walter decided the only way to engage high quality drivers and operators was to train them himself. Ritchie’s have over 40 years experience in supplying courses within the road transport and construction industry sectors resulting in a superior first time pass rate.

*Ritchies is an accredited DSA test centre* and we are able to conduct LGV and PCV tests In-Centre on our 3 manoeuvring areas. We also hold test centre status for the Construction Plant Industry with our own “construction site” used specifically for training / testing on a variety of plant equipment including Truck Mounted Cranes, Crawler Cranes and 3 Tower Cranes. We provide training for private individuals, companies and to most of the larger District Councils and Utility Companies throughout the country.

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*We are accredited by the following lead bodies*
Why Choose Us

• We have over 40 years experience in providing training in both road transport & the construction industry.
• All of our vehicles and equipment are used ONLY for training purposes.
• Our driving and plant instructors come from a blend of Military and Industry backgrounds, each having vast experience in their field of expertise.
• We have a superior first time pass rate in all categories.
• Classroom work is kept to a minimum. We believe it is more important to be driving the vehicle or operating the plant equipment than sitting in a classroom.
• We are proud to have helped thousands of people make a successful and positive career transition.

Block Bookings: Course Prices Can Be Discounted - Please Ask for Details!

Contents

Section 1 Transport & Distribution
Page 1 Licence Procedure
Page 2 LGV C / LGV C+E / PCV Training
Page 3 C1 / D1 / CAR / Trailer Training
Page 4 Transport Managers CPC Training
Page 5 ADR Training
Page 6 Forklift Training
Page 7 Driver CPC Periodic Training

Section 2 Construction Plant Training
Page 8 CPCS Scheme Information
Page 9 180 Excavator / 360 Excavator / Telescopic Handler Training
Page 10 Large Dump Truck / Road Roller / Dumper / Lorry Loader Training
Page 11 Tower Cranes / Truck Mounted Crane / Crawler Crane Training
Page 12 Slinger Signaller / Crane Appointed Person / Crane Supervisor / Overhead Crane Training
Page 13 S/NVQ Vocational Qualifications
Page 14 Site Safety Plus Course – Labourers Green Card
Page 15 IPAF Mobile Elevated Work Platform Training
Page 16 PASMA Mobile Scaffold Training

Section 3 Management Training
Page 17 NEBOSH Training
Page 18 DGSA / SMSTS / S/NVQ Levels 3, 4 & 5 Training
Page 19 Accommodation / Conditions of Training / Funding (ITA Scotland)
Page 20 How to Find Us
ARE YOU OVER
18
GO FOR LGV C

ARE YOU OVER
18
GO FOR PCV D

**Licence Procedures**

**LGV**

**Category C1**
Between 3.500kgs – 7.500kgs

**Category C1+E** Trailer is heavier than 750kgs

**Category C**
Rigid over 7.500kgs

**Category C+E**
Over 7.500kgs with trailer over 750kgs

**PCV**

**Category D1**
Minibus 9 – 16 Passenger seats

**Category D**
Bus with more than 16 Passenger Seats

**Category D1 + E**
Mini Bus or Bus with trailer over 750kgs

---

**Medical Examination**
Complete your medical & apply for your provisional licence. (If completed at Ritchie’s with our own Doctor £70.00).

**Module 1: Theory Tests**
Multiple choice & Hazard perception tests are sat at your local theory test centre, these fees are payable to the DSA. Call 0300 200 1122 or book online [www.gov.uk](http://www.gov.uk)

**Module 2: Case Study**
This module is computer based and uses realistic scenarios a driver may encounter in their driving day. You can book this on the same day as your module 1 test (Driver CPC handbook / DVD is available for study material).

**Module 3: Road Test**
Practical on road test. One of our qualified Instructors will prepare you for your test which you undertake on your last day of practical training.

**Module 4: Off Road**
Practical off road test consisting: Walking around the vehicle answering questions relating to vehicle knowledge and safety. Questions are taken from the driver CPC syllabus. (Test can be completed before or after practical on road test).

Steps 1 – 3 Must be completed prior to attending Ritchie’s Training Centre

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**PRICE LIST**

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<tr>
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<th>Total</th>
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<td>Module 3 Test Fee</td>
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Transport & Distribution Training

Our courses are aimed at individuals wishing to enhance their new career and work for companies who employ highly skilled drivers in their work force. Training is conducted on a ratio of two trainees to one instructor. This is recognised by the industry as the best way to train and gain your licence. Courses run for five days with a test on the fifth day, however longer courses can be adapted to suit your ability.

LGV Cat C (Rigid)
5 days: The first step in gaining a new career within the transport industry. Note: Modules 1 and 2 must be passed prior to arrival.
£1245.00 *

LGV Cat C+E (Articulated)
5 days: What more can we say! The best licence for the road transport industry. Trainees must hold LGV Category C licence. Can account for 4 days (28 hours) credit towards Drivers’ CPC.
£1295.00 *

LGV Cat C1 (7.5 ton)
8-12 hours: Has the advantage of being small, manoeuvrable and easy to use controls and gears. Note: Modules 1 and 2 must be passed prior to arrival.
8 hours £321.67 VAT £67.00 Test Fee £115 Total £501
12 hours £461.67 VAT £92.33 Test Fee £115 Total £669

PRICE LIST

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Transport & Distribution Training

PCV Cat D (Bus)
5 days: Ideal for local work as a bus driver or be more adventurous and go continental
Note: Modules 1 and 2 must be passed prior to arrival.
£1195.00 * Price includes VAT and Test Fee.

MINI BUS Cat D1+E
8 - 12 Hours: People who obtained their car licence before January 1997 may hold a restricted D1 entitlement, but anyone wanting to drive for “Hire and Reward” will need to obtain full D1 minibus entitlement.
Note: Modules 1 and 2 must be passed prior to arrival.
8 Hours £321.67 Vat £67.00 + Test Fee £115 Total £501
12 Hours £461.67 Vat £92.33 + Test Fee £115 Total £669
(Individual Tuition)*

CAR Cat B
5 days: Intensive courses are the fastest way possible to learn and gain a full UK car driving licence.
Note: Theory & hazard perception tests must be passed prior to arrival.
£943.00 *

TRAILER TRAINING (B+E)
8 - 12 Hours: If you passed your car driving test after January 1997, you now need to pass a separate test for towing a trailer or caravan weighing over 750kg M.A.M. (Maximum Authorised Mass). Most horse boxes, caravans and snack vans weigh this unladen. If you are unsure whether you need to upgrade your licence, please contact us and we can advise you.
£35.00 Per Hour + VAT + Test Fee
8 Hours £321.67 Vat £67.00 + Test Fee £115 Total £501
12 Hours £461.67 Vat £92.33 + Test Fee £115 Total £669
(Individual Tuition) *

B+E TRAILER TOWING

CPC Road Haulage
10 days: If you operate goods vehicles over 3.5 tonnes you will require a Standard Operator’s License for hire and reward operations.

CPC Examinations:
There are 2 examinations which have to be passed before a full CPC Certificate is granted

CPC Examination Syllabus:

Module 1:
Two hour multiple choice exam covering the full syllabus
Two 1/4 hour Case Study exam covering the full syllabus

Course Duration Cost Vat Reg. Fee Total
CPC Road Haulage Management Combined 10 days £862.50 £172.50 £1175.00 £1152.50 £1152.50

Sample assessment material for the CPC Road Haulage Examinations is now available on the OCR website
www.ocr.org.uk
Look out for links to Road Haulage CPC 2012 where you will find examples of the multi-choice and case study papers.
An excellent CPC Road Haulage Exam Preparation Pack is also available to buy from www.eostraining.com
These examinations are conducted four times a year:
March, June, September and December.

PRICE LIST
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Transport & Distribution Training

CPC Road Haulage

Certificate of Professional Competence

It is a legal requirement that all Goods Vehicle Operators or a member of their staff, must prove that they are professionally competent and of 'good repute' before an Operators licence can be applied for.

To achieve this recognition, the operator, or a member of their staff, must successfully undertake the CPC examinations and gain the Certificate of Professional Competence in Transport Management.

CPC Road Haulage

10 days: If you operate goods vehicles over 3.5 tonnes you will require a Standard Operator's Licence for hire and reward operations.

CPC Examinations:

There are 2 examinations which have to be passed before a full CPC Certificate is granted

CPC Examination Syllabus:


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Module 2: Two 1/4 hour Case Study exam covering the full syllabus

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<td>£172.50</td>
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Transport & Distribution Training

ADR

Ritchie’s Training Centre have approval from the Department of Transport and the Scottish Qualification Authority to run ADR Courses, we are also approved by The National Dangerous Goods Training Consortium who are an independent body who also ensure the training we offer is to the highest standard.

Can account for 4 days (28 hours) Drivers CPC credits.

ADR (Carriage of Dangerous Goods by Road)
5 days: Classroom based course covering tanks & packages (Exc Classes 1 & 7).
A must if you already hold or intend to complete your LGV licence.
£540.00

Get your results the same day.
Courses run every 2 weeks.

Classes of Dangerous Goods

Class 1: Explosives  
Class 2: Gases  
Class 3: Liquids  
Class 4: Flammable Solids  
Class 5: Oxidisers & Organic Peroxides  
Class 6: Toxics / Infectious  
Class 7: Radioactive  
Class 8: Corrosive

Refresher Course (5 Week Rule)
3 days: A MINIMUM of 4 weeks must be allowed for a course to be completed.
If there are less than 4 weeks to run until the expiry of your certificate you are not permitted to take the renewal course.
£250.00 + VAT + £20.00 Per Exam

Explosive and Radioactive Modules
2 day: The Explosive and Radioactive modules are NOT part of our standard courses (initial or refresher). These modules require attendance on an additional one-day course (for each module) followed by examination.
£280.00

PDP
Petroleum Driver Passport Part 1 Theory only: For Petroleum Tanker Drivers needing access to major refineries.
£50.00 + VAT + £30.00 Exam Fees
Part 2 Practical - in company only:

<table>
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<td>£350</td>
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<td>ADR with 28hrs Driver CPC</td>
<td>5 days</td>
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<td>Explosives Class Only</td>
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<td>Radio-actives Class Only</td>
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0141 557 2212  www.ritchiestraining.co.uk
Transport & Distribution Training

Forklifts are widely used in warehouses and on building sites. The most common are Counterbalance and Reach forklifts. Accredited forklift truck training helps you not only stay within the current regulations but ensures that you understand the capabilities of the machine and the safe most effective way to use it.

Forklift
Training can be carried out in-company or in our purpose built training area.

1 day:
For operators who wish to renew a certificate.
£150.00

3 days:
Aimed at people who have had previous operating experience
£360.00

5 days:
For the novice trainee with no experience.
£594.00

Dual Fork Lift Course
5 days: Counterbalance & Reach truck, for operators with previous experience.
£624.00

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<tr>
<th>Moffat Mountie</th>
<th>Bendie Truck</th>
<th>Narrow Isle</th>
<th>Pallet Trucks</th>
<th>Sideloader</th>
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<td>In Company (Max 3 Operators)</td>
<td>Per Day</td>
<td>£350</td>
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PRICE LIST

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Transport & Distribution Training

What is Driver CPC Training?

Driver CPC is a certificate of professional competence which has been introduced to improve road safety and maintain high driving standards across Europe.

European Legislation states, “All professional heavy goods vehicle, bus and coach drivers must hold their Driver CPC before they can drive for a living.”

Simply put, without Driver CPC you cannot work or drive professionally.

Who Needs Driver CPC Training?

New drivers who require a PCV / LGV vocational entitlement will have to obtain the initial Qualification in addition to their licence to drive professionally.

Note: if you passed your car test prior to January 1997 you will be classed as an Existing driver. This is known as “acquired rights”

What Do We Offer Drivers?

Our Driver CPC instructors are able to offer a no-hassle structured service which will ensure that you, or your company's drivers, get CPC training in the most convenient manner possible.

- Driver CPC training from a nationally accredited training centre.
- We deliver CPC training in 7 hour modules.
- We can tailor training to your company's specific working environment.
- We can train at your premises or at our dedicated training centre.

Driver CPC Training Modules

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PRICE LIST
CPCS Information & Card Scheme

Health, Safety & Environmental Touch Screen Test
All new CPCS applicants or when you add an additional category to your operator card, must have a basic understanding and knowledge of current Health, Safety & Environmental issues. tests must be current and in date. (Completed within the last 24 months).
Health and Safety tests can be booked and completed at our centre whilst on course.

Technical Theory Test
Set to test underpinning knowledge and understanding directly related to a CPCS category. Theory Test must be answered verbally in a one-to-one session with a CPCS Tester. (Study material will be provided by Ritchie’s on confirmation of course booking).

CPCS Practical Test
Set to test the ability of the operator through a series of practical activities. This ensures that the operator has the necessary experience, core skills and the technical knowledge to operate the specific category of plant.

(Red) Trained Operators Card
Issued after initial training; it has a two year life span and it is not renewable. (Upgrade to a Blue Operators Card).

(Blue) Competent Operators Card
Operators must complete an N/SVQ level 2 in Construction Plant Operations (Page 13). It ensures that you are developing and improving on your operating skills to a sufficient level of competence and it has a five year life span.

(Blue) Competent Operators Card Renewal Test (October 2013)
In order to retain their operators’ card, cardholders will need to pass various modules (Depending on machine groupings). Each module consists of 15 multiple-choice questions. Factsheets are available free-of-charge and can be viewed and downloaded from CPCS website.

One renewal test can include up to five machine categories (Depending on groupings). If the cardholder is renewing more than five categories, they may need to book an additional test. Contact our office for advice.

Site Safety Plus – 1 day course
Must hold valid HSC Environmental touchscreen test when applying for CSCS card (£30.00)

<table>
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<td>Site Safety Plus</td>
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Construction Plant Training

Construction Plant Competence Scheme (CPCS) Card is the largest and most highly recognised Card Scheme for the plant industry.

The Ultimate Plant Course 3 In 1
20 days: Machine heaven! The type of machine you wish to train on should not be limited. With this course you can achieve “The Ultimate in Plant Operating” just pick any 3 machines. This course can be completed in stages to suit your needs.
£3600.00 *

JCB 180
10 days: JCB’s Most Popular Machine. Learn to operate this machine and it will give you a great chance of employment within the construction industry.
£1750.00 *

JCB 360
10 days: Offers excellent opportunities within the construction or demolition industry.
£1900.00 *

JCB 180 & 360
15 days: An ideal course which gives you both 180 and 360 excavators in the one course.
£2440.00 *

Telescopic Handler
5 days: Ideal for those hard to reach places.
£1350.00 *

Telescopic Handler 360 Slew
10 days: Again ideal for those hard to reach places, using the most up to date telescopic material handler operating within the construction industry.
£2160.00 *

New Manitou MRT 2150 (360° Slew)

Experienced Operators Only

<table>
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<tr>
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<th>Duration</th>
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<td>180, 360 or Telehandler Test</td>
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PRICE INCLUDES VAT AND TEST FEE
### Construction Plant Training

- **Large Dump Truck (Articulated)**
  5 days: Ideal for Quarry work or large construction projects.
  £1250.00 *

- **Loading Shovel (Wheeled)**
  5 days: Ideal for Quarry work or large construction projects.
  £1250.00 *

- **Road Roller**
  5 days: Rollers are extensively used within the construction and ground works industries.
  £1250.00 *

- **Forward Tipping Dumper**
  3 days: No building site is complete without the dump truck. Dumpers handle difficult terrain and offer a large load capacity making it one of the most versatile machines on any site.
  £800.00 *

- **Lorry Loader (HIAB)**
  4/5 days: Lorry mounted cranes are popular with manufacturers of building products and builders merchants who are regularly delivering to construction or residential sites.
  Courses are available on: Lifting Hook, Clamshell Bucket or Hydraulic Clamp
  £825.00*

*Note: Unless stated all courses are based on the Lifting Hook Syllabus.*

*It is recommended that operators have the necessary level of competence and experience / or they receive appropriate refresher training to bring them up to the standard required to pass the CPCS Technical Test.*

**Experienced Operators Only**

<table>
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<tr>
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**PRICE INCLUDES VAT AND TEST FEE**
The Ultimate Crane Courses

10 days: Tower Cranes
20 days: Any Other Crane Combination

£3600.00 *

*This course can be completed in stages to suit your needs.*

Tower Crane Saddle & Luffing Jib
10 days: Ideal for people who do not suffer from vertigo. All large construction projects who build high require these operators, with excellent pay opportunities to anyone who has a head for heights.
£2115.00 *

Pedestrian Operated Tower Crane
5 days: Ideal for people who suffer from vertigo. Small construction projects have used these compact cranes for years.
£1226.00 *

Truck Mounted Crane
10 days: The flexibility of these machines makes them an important part of construction projects as they can move from site to site.
Note: Truck Mounted Crane Operators should hold a full Cat C Licence.
£2090.00 *

Crawler Crane
10 days: Crawler cranes can be seen at all major construction projects and as with any of our crane courses they all offer excellent pay opportunities.
£2090.00 *

It is recommended that operators have the necessary level of competence and experience / or they receive appropriate refresher training to bring them up to the standard required to pass the CPCS Technical Test.

Table: Course Costs

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Cost</th>
<th>Vat</th>
<th>Test Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crane Technical Test</td>
<td>1 day</td>
<td>£685</td>
<td>£137</td>
<td>£50</td>
<td>£872</td>
</tr>
<tr>
<td>Additional Technical Tests</td>
<td>-</td>
<td>£250</td>
<td>£50</td>
<td>£50</td>
<td>£350</td>
</tr>
</tbody>
</table>

PRICE INCLUDES VAT AND TEST FEE
Crane Training

**Slinger Signaller**
5 days: In depth course giving the technical skills and knowledge that a Slinger Signaller is expected to carry out when working with crane lifting operations. Complements any crane course.
£782.00 *

**Crane Supervisor (British Standards 7121)**
4 days: Outlines the technical skills and knowledge that a Crane Supervisor is expected to carry out when supervising crane lifting operations to British Standards 7121. Complements any crane course.
£920.00 *

**CPCS Health & Safety Test**
*Prior to sitting the CPCS Technical Test, all candidates must pass the Supervisors Health & Safety “Touch Screen Test”*

**Overhead Crane (In Company Training Only)**
1 – 3 days: Overhead cranes are used in many different types of industrial applications, although the principle of operation remains the same.
(Maximum 4 operators per course).
£450.00 + VAT per day *

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**Experienced Operators Only**

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Cost</th>
<th>Vat</th>
<th>Test Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Test Slinger Signaller</td>
<td>1 day</td>
<td>£455</td>
<td>£91</td>
<td>£50</td>
<td>£596</td>
</tr>
<tr>
<td>BS7121 Technical Tests</td>
<td>1 day</td>
<td>£455</td>
<td>£91</td>
<td>£50</td>
<td>£596</td>
</tr>
</tbody>
</table>

**PRICE INCLUDES VAT AND TEST FEE**

*It is recommended that operators have the necessary level of competence and experience / or they receive appropriate refresher training to bring them up to the standard required to pass the CPCS Technical Test.*
Scottish / National Vocational Qualifications (S/NVQ)

In order to convert to a Blue Competent Operator’s Card, trained operators must achieve a full SVQ level 2 in Construction Plant Operations. This must be done within 2 years from gaining your initial red card.

As well as converting, the operator will also receive a nationally recognised qualification which will be issued by the joint awarding body SQA / Construction Skills.

This confirms to your employer that you have demonstrated a level of operating competency in the workplace.

Ritchie’s Training Centre Ltd is an SQA / Construction Skills accredited centre. We offer an assessment and verification service for operators looking to achieve SVQs in Construction Plant Machinery as well as Mobile Cranes, Crawler Cranes, Tower Cranes and Slinger/Signaller operations.

To achieve the SVQ or unit accreditation, operators must gather work based evidence which could include any or all of the following:

• Copies from CPCS Operator logbook / Time sheets with operating hours recorded and validated
• Risk Assessments / Method Statements / Permits to Dig / Lift Plans / Tool Box Talks
• Job sheets (or proof of hire) signed by the operator and client or manager
• Daily/weekly plant checks signed by the operator and the fitter or manager
• Witness Testimony (supplied by Ritchie’s) signed by the operator and the client or manager
• Observation checklists (supplied by Ritchie’s) recording assessment visits
• Other work based documents with valid and authentic signatures

Duration

There is no set time for the assessment process. Candidates can work towards gaining the award at their own pace although a minimum of 10 weeks must elapse between registration and completion.

Assessment

The main source of evidence is work based and confirms that the candidate’s practical skills meet the appropriate performance criteria.

Now Available: SCQF Level 6 (SVQ) in Controlling or Supervising Lifting Operations

<table>
<thead>
<tr>
<th>S/NVQ</th>
<th>Duration</th>
<th>Cost</th>
<th>Vat</th>
<th>Test Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health, Safety &amp; Environmental Test &amp; Study Book</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>£46.50</td>
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<tr>
<td>S/NVQ Construction Plant level 2</td>
<td>-</td>
<td>£600</td>
<td>£120</td>
<td>£92.40</td>
<td>£812.40</td>
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<tr>
<td>Additional S/NVQ Unit</td>
<td>-</td>
<td>£300</td>
<td>£60</td>
<td>£23.10</td>
<td>£383.10</td>
</tr>
</tbody>
</table>
For Labourers

If you work in a labouring occupation you can apply for the labourer card. You will need to: provide evidence that you have achieved one of the following:

One day Site Safety Plus Course

or IOSH Working Safety Course

You must also pass the CITB Operatives Health, Safety and Environment test within two years prior to applying for a new card.

1 day Site Safety Plus Course £150.00

Health & Safety Test & Study Book £46.50

The above 2 awards must be completed before you apply for your Green Labourer’s Card (Fee £30.00).
MEWP Training

Mobile Elevating Work Platforms (MEWP) are machines which are designed to act as access platforms for any high level area that may be required for building or maintenance; this may be working on the roof of a warehouse or replacing a window in a residential property. Working at height has always involved a high level of risk. The correct MEWP training helps to ensure that any risk is reduced to a minimum or even eliminated entirely.

2 day: Operators Course (3A & 3B)
£264.00

Scissor Lift (3A)  Boom Lift (3B)

PAV (Push Around Vertical)
½ day: The course is very popular with maintenance contractors. Low-level access work platforms have no mechanical drive and are physically pushed around.
£84.00  (Maximum 16 candidates 8 persons per ½ day)

Harness Training
½ day: Candidates who operate MEWPS’ must be able to identify and select the correct form of safety harness / lanyard, and be able to fit, inspect and maintain them effectively.  (Maximum 10 Persons)
£99.00

PRICE LIST

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
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<th>Vat</th>
<th>Test Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scissor &amp; Boom Lift (Operators Course)</td>
<td>2 day</td>
<td>£220</td>
<td>£44</td>
<td>-</td>
<td>£264</td>
</tr>
<tr>
<td>PAV (Push Around Vertical)</td>
<td>1/2 day</td>
<td>£70</td>
<td>£14</td>
<td>-</td>
<td>£84</td>
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<tr>
<td>Harness Awareness</td>
<td>1/2 days</td>
<td>£65</td>
<td>£13</td>
<td>£21</td>
<td>£99</td>
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</tbody>
</table>

Block Bookings: Course Prices Can Be Discounted - Please Ask for Details!
Mobile Scaffold Training

Mobile Scaffold Towers
1 day: Prefabricated Access Suppliers' and Manufacturers' Association (PASMA).
Learn how to erect and use a mobile scaffold tower safely and efficiently.
£120.00

The Work at Height Regulations 2005 require that the assembly, dismantling or alteration of Mobile Access Towers (Scaffold Towers) should only be undertaken by a competent person.

On completion of the course you will understand the statutory requirements required on how to erect a mobile scaffold tower safely and efficiently.

The course covers:

Instructions on the various types and construction of scaffold towers.
How to erect, inspect and check that the tower is safe before use.
Fault detection and how to report any defects.
Care & Maintenance and how to dismantle and store.
Personal safety when working at heights.

PASMA Working At Height - Essentials
½ day: For anyone who is involved in working at height (Including Managers or Supervisors)
The aim of this course is to provide the necessary information to comply with the legal requirements of the Work at Height Regulations.
£84.00 (Maximum 10 Persons)

<table>
<thead>
<tr>
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<th>Cost</th>
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<th>Test Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile Scaffold Tower &amp; Low Level</td>
<td>1 day</td>
<td>£100</td>
<td>£20</td>
<td>-</td>
<td>£120</td>
</tr>
<tr>
<td>Working At Height Essentials</td>
<td>1/2 day</td>
<td>£70</td>
<td>£14</td>
<td>-</td>
<td>£84</td>
</tr>
</tbody>
</table>

Price List

Block Bookings: Course Prices Can Be Discounted - Please Ask for Details!
Management Courses

Dangerous Goods Safety Advisor (DGSA)
5 days: Companies involved in the transport of dangerous goods should have an appointed Dangerous Goods Safety Adviser who monitors and advises on compliance with the transportation of dangerous goods by road and rail and to prepare annual reports.
£1300.00

Dangerous Goods By Air and Sea
5 days: Designed to equip delegates with the skills and knowledge required to correctly prepare documentation for shipments of dangerous goods for transport by air or sea. Complements our ADR course.
£780.00

S/NVQ Levels 3, 4 & 5

Learning & Development: Examines what learning development is and why it’s important. How to plan and evaluate which training methods to use.

Health & Safety: Suitable for those whose role includes the area of general Health and Safety practice and are involved in the assessment of risks, the identification of hazards and determining strategies for control.

Management: Focuses on the learning processes that enable managers to develop personally and professionally. It is ideally suited for those studying management skills or personal development.

Scottish / National Vocational Qualifications (S/NVQ) are obtained through a combination of on-site practical assessment and classroom-based activities.

Level 3: £1200.00 - Level 4: £1800.00 - Level 5: £2400.00

PRICE LIST

<table>
<thead>
<tr>
<th>Course</th>
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<th>Cost</th>
<th>Vat</th>
<th>Test Fee</th>
<th>Books</th>
<th>Total</th>
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<tbody>
<tr>
<td>DGSA</td>
<td>5 days</td>
<td>£750</td>
<td>£150</td>
<td>£285</td>
<td>£115</td>
<td>£1300</td>
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<tr>
<td>Dangerous Goods by Air and Sea</td>
<td>5 days</td>
<td>£650</td>
<td>£130</td>
<td>-</td>
<td>-</td>
<td>£780</td>
</tr>
</tbody>
</table>
DRIVERS CPC 35 HOURS

If you earn under £22,000 per year you can claim a £200 ITA for the Drivers CPC or any other type of training. All existing LGV Drivers must undergo 35 hours training every 5 Years under the Drivers CPC.

This can be done as 5x7 hour Courses at £70.25 per course or a 35 hour course (Monday-Friday) At a cost of £351.25. Prices include VAT and Reg Fees. Apply for an ITA and pay only £111.25. For the 5 day course

RITCHES TRAINING: 0141 557 2212
SDS ITA: 0800 917 8000
www.myworldofwork.co.uk

CLAIM £200 SDS ITA FOR ANY TYPE OF TRAINING

LGV
PVC
MINI BUS
B+E (TRAILER)
FORKLIFT
CONSTRUCTION PLANT
180 EXCAVATOR
360 EXCAVATOR
TELEHANDLER 360
TOWER CRANE
TRUCK MOUNTED CRANE
IPAF – SCISSOR & BOOM
PASMA – SCAFFOLDING
Conditions of Training

1. All deposits are non refundable.

2. The balance of course fees must be paid 2 weeks before the first day of training.

3. Training takes place daily from 8am to 4pm prompt.

4. Should a pupil not reach the required standard, the centre retains the right to terminate their course, under no circumstances will any refund be issued.

5. The centre reserves the right to alter or cancel course programmes due to any unforeseen circumstances beyond our control and cannot accept responsibility for tests cancelled by weather or a Governing Lead Body. *(If RTC cancels then refunds will be made but no other liability accepted.)*

6. Requests to change course content must be made at least 14 days in advance. Any changes will be subject to availability.

7. It is the responsibility of the candidate to ensure he / she has the relevant provisional entitlements and has passed the relevant theory tests prior to the start of the course.

8. Candidates must ensure they **carry at all times**, their original UK driving licence, photo ID card and all theory pass certificates for all courses involving driving on the Public Highway.

9. It is the person’s responsibility to make sure before coming on any course that they are medically fit.

*Full terms and conditions are available to view on our web site [www.ritchiestraining.co.uk](http://www.ritchiestraining.co.uk)*

SDS Individual Training Accounts

Individual Training Accounts (ITAs) are for people who are 16 or over and living in Scotland and are for the individuals who will benefit most from this support.

People can apply for an ITA if they: are not undertaking any secondary, further or higher education; do not have a degree or above; are not training through the Employability Fund or Modern Apprenticeships, or participating in the Community Jobs Scotland programme; and have an income of £22,000 a year or less or are on benefits.

Telephone: 0800 917 8000 or visit www.skillsdevelopmentscotland.co.uk
How to Find Us

From Glasgow Central Train Station (hope St) take the No.57 or 57A get off in Petershill Road, opposite City Buildings.

A taxi from Glasgow Airport would cost approx £20.00. Alternatively there is a shuttle bus which goes to Buchanan Street Bus Station. Taxis from there costs approx £5.00 or take the train or bus as shown.

Barnhill Station from Glasgow Queen Street Station

M8 Westbound – From Edinburgh / North & South Scotland / England

From the North East Scotland: A80, M80 (Junction 1) then follow route below.

From the South (West Coast England): M6, M74, M73 M8 then follow route below.

East Coast England: M1, A1, M8 then follow route below.

Leave M8 Motorway at Junction 13

End of slip road turn right.
Mini roundabout turn left.
Turn right into Siemen Street.
Follow road down to end, straight across at traffic lights.
Follow road ahead through railway tunnel.
When you come out of tunnel, Ritchie’s is on your left, follow road round to get to main gate.

M8 Eastbound from Greenock / West Coast

Leave M8 at Junction 15.

Follow sign onto A803 heading for Kirkintilloch.
3rd set of traffic lights turn right onto Petershill Road.
Go over Railway Bridge.
Take the 2nd turning on the right into Hobden Street.
Ritchie’s Training Centre is at the end of the road

(Be careful crossing over the junction before Ritchie’s as the main road bears round to the left).
CPC COURSES MON-FRI (ONE WEEK BLOCK)
or INDIVIDUAL DAYS, EVEN FIVE
CONSECUTIVE SATURDAYS
also
MODERN APPRENTICESHIP COURSES
LGV OR PLANT/CRANE FUNDING AVAILABLE

TRAINING SPECIALISTS IN LGV, ADR, FORKLIFT, PCV AND CONSTRUCTION PLANT/CRANE

ITA GRANTS CAN BE USED AGAINST ANY COURSE